

IOWA NORTHLAND REGIONAL HOUSING COUNCIL (INRHC)

INRCOG OFFICE
229 EAST PARK AVENUE
WATERLOO, IOWA 50703

Meeting Agenda for
Thursday March 27, 2025
9:00 A.M.

Agenda

1. Call to Order; Introductions; and Declaration of a Quorum. (Quorum is 4)
2. Approval of the Agenda. (Action Needed)
3. Consider December 12, 2024 Minutes. (Action Needed)
4. Revolving Loan Fund:
 - a. Review of Revolving Loan Finance Chart (Action Needed)
 - b. Iowa Finance Authority- America Rescue Plan Act (ARPA) through the Homeowner Assistance Fund (HAF) update
5. Housing Trust Fund Reports: Iowa Finance Authority (IFA) State Housing Trust Fund Grants:
 - a. IFA 20 Grant (2024/2025) (Action Needed)
Financial Report
 - b. IFA 21 Grant (2025/2026) (Action Needed)
6. 2025 INRHC Officer Elections (Action Needed)
7. General Discussion.
 - a. Board Membership
8. 2025 Tentative Meeting Dates (all meetings will be held at 9:00 AM): Typically the 4th Thursday
 - a. ~~March 27, 2025~~
 - b. June 26, 2025
 - c. September 25, 2025
 - d. December 18, 2025
9. Adjourn.

Please call INRCOG at (319) 235-0311 or e-mail inrcog@inrcog.org to confirm your attendance.

INRHC Meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact the INRCOG office at (319) 235-0311 at least two (2) business days in advance of this meeting.

IOWA NORTHLAND REGINAL HOUSING COUNCIL (INRHC)

INRCOG Office
229 East Park Avenue
Waterloo, IA 50703

Minutes
March 27, 2025

Board Members Present: Jeff Kolb, Heidi Nederhoff, John Kurtz, Tammy Robinson, John Schuller, Bob Brunkhorst, Brenda Schmidtke, and Lisa Kremer.

INRCOG Staff Present: Cindy Knox

Jeff Kolb called the meeting to order at 9:02 a.m.

Brunkhorst made a motion to approve the agenda as presented, second by Kremer. Motion carried

December 12, 2024 minutes were reviewed. Schuller made a motion to approve the minutes. Second by Robinson. Motion carried.

Cindy Knox reviewed the Revolving Loan Finance Chart. She noted that the current savings balance is \$289,856.49. \$34,443.71 has been obligated for projects, leaving a balance of \$255,412.78 available. Schuller moved to accept the Revolving Loan Finance Chart as presented. Second by Brunkhorst. Motion carried.

Cindy Knox provided an update on the Iowa Finance Authority America Rescue Plan (ARPA) Home Ownership Assistance Fund indicating there would be addition funding remaining for this year. She indicated currently 7 applications have been approved by IFA and four currently out for bid from area contractors. IFA will be accepting applications through the end of April but she is unsure how much funding remains. These projects are a full grant and are capped at \$35,000 per home. Knox indicated this program would need to use the revolving loan funds as a bridge loan until we can be reimbursed by IFA.

Knox presented the financial report for the IFA 20 grant will end on December 31, 2025. She indicated this program has two activities, the first is rental rehab/repair and the second is owner-occupied repair. She indicated a number of agencies had already submitted draw requests and have projects well underway. She also presented information on the IFA 21 grant, she indicated that contracts had been sent out and that she was only waiting on the contract with the city of Beaman to be returned. She indicated no draws had been requested by agencies, as of yet. This funding will end December 31, 2026. Kremer moved to affirm the financial reports for both the IFA 20 and IFA 21 programs. Schuller seconded. Motion carried.

The board discussed elections for 2025 officer positions. Grant was not in attendance but was nominated to continue as Secretary/Treasurer, Brunkhorst indicated he would volunteer to be Vice Chair and Schmidtke indicated she would volunteer to be Chair. A motion was made by Kremer, seconded by Kolb to approve the slate of 2025 officers to include Brenda Schmidtke as Chairperson, Bob Brunkhorst as Vice Chair, and Barb Grant as Secretary /Treasurer. Motion carried.

A discussion was held regarding getting a better response rate to the meeting poll sent out with the meeting packet. A suggestion was to include a meeting notification which would update everyone's calendar. Knox indicated she would begin having this done for future meetings. The group indicated they still liked the 9:00 meeting time.

Knox indicated she would try to contact Ken Kammeyer for a formal resignation letter.

Kremer moved to adjourn. Second by Kurtz. Motion carried. The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Cindy Knox