

**IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY
MEETING NOTICE**

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

THURSDAY, SEPTEMBER 28, 2023, 1:00 PM

AGENDA

Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the July 20, 2023 meeting.
3. Hold a Public Hearing and consider approval of an amendment to the FY 2024-2027 Transportation Improvement Program (TIP) regarding the bridge replacement project on 120th St in Grundy County.

Discussion Items

1. Project updates.
 - a. City and county project updates (TAP and STBG)
 - b. Transportation Alternatives Set-Aside Program
2. General discussion.
3. Adjournment.

IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY

THURSDAY, SEPTEMBER 28, 2023

MINUTES

With the Chair and Vice-Chair absent, the group elected Schildroth to serve as chair for the meeting. Schildroth called the meeting of the Iowa Northland Regional Transportation Authority (RTA) to order at 1:01 PM.

Meeting Attendees:

Name	Title	Representing	Role
Matthew Kuhn	Supervisor	Chickasaw County	Policy Board Member
Mark Schildroth	Supervisor	Grundy County	Policy Board Member (Temp. Chair)
Joel Wikner	Councilmember	City of Denver	Policy Board Member
Brad Bleichner	Mayor	City of Independence	Policy Board Member
Mike Cherry	City Engineer	City of Waverly	Policy Board Member
Cathy Nicholas	County Engineer	Black Hawk County	TTC Member
Landon Moore	County Engineer	Bremer County	TTC Member
Brian Keierleber	County Engineer	Buchanan County	TTC Member
John Riherd	County Engineer	Butler County	TTC Member
Roman Lensing	County Engineer	Chickasaw County	TTC Member
Gary Mauer	County Engineer	Grundy County	TTC Member
Michael Schares	Mayor	City of Dunkerton	TTC Member
Matthew Schmitz	City Manager	City of Independence	TTC Member
Lois Buhr	City Clerk	City of Readlyn	Attendee
Krista Billhorn	District Transportation Planner	Iowa DOT	Attendee
Aldina Dautović	Transportation Planner	INRCOG	MPO Staff (MPO Secretary)
Kyle Durant	Transportation Planner	INRCOG	MPO Staff
Nick Fratzke	Director of Transportation	INRCOG	MPO Staff

The first item on the agenda was approval of the agenda. It was moved by Cherry, seconded by Schildroth to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the July 20, 2023 meeting. It was moved by Wikner, seconded by Schildroth to approve the minutes as presented. Motion carried unanimously.

Next was to hold a Public Hearing and consider approval of an amendment to the FY 2024-2027 Transportation Improvement Program (TIP). Schildroth declared the Public Hearing open at 1:03 PM. Durant said Mauer contacted staff to amend a project by increasing the total cost and amount of programmed funds. Mauer said material costs have increased since the project was programmed three years ago. Durant said proof of publication is on file and no public comments were received. Schildroth declared the Public Hearing closed at 1:05 PM. It was moved by Schildroth, seconded by Wikner to approve the amendment to the FY 2024-2027 TIP as presented. Motion carried unanimously.

Next was Discussion Items:

1. Project updates
 - a. City and county project updates (TAP and STBG)

Buchanan County

Keierleber said they are working on the design for the Taylor's Ford Bridge Rehab Project

which is funded through TAP. Buchanan County just finished their third slab bridge, which will be open once final materials arrive. Work on their 33rd rail car bridge is progressing.

Bremer County

Moore said the pavement and shoulders on C50 have been completed. The adjacent farm-to-market (FM) project is wrapping up. Three bridges are currently under design.

Chickasaw County

Lensing said V18 is underway with an anticipated January letting. A 195-foot slab bridge is open. Slab was poured this morning for a federal project.

Black Hawk County

Nicholas said the contractor started three weeks ago on the Bennington Road bridge project. Dunkerton Road and C66 are closed due to an overlay project. The roads will be overlaid next week and are expected to reopen at the end of October.

Butler County

Riherd said four bridge projects are underway: one bridge in the City of Greene, one scheduled for a slab pour, one with a scheduled pre-pour meeting, and one bridge project north of New Hartford. The last project consists of demolishing the main bridge, implementing a temporary bridge, then rebuilding it this fall and winter. The 200-foot-long temporary bridge is estimated to cost \$700,000. Live stream cameras will be available to view project progress.

City of Readlyn

Buhr said the City is finishing up three blocks of Main Street. The project had an inspection with the contractor and has punch list items remaining. The Iowa DOT will conduct a final inspection when completed.

Grundy County

Mauer said their STBG project was let in August for D65 and D67, with an anticipated start date of May 2024 and a late start date of June 2024.

Waverly

Cherry said the Rolling Prairie Trail extension project is completed. The City is waiting to close the project out with the Iowa DOT.

Iowa DOT

Billhorn said the Highway 3 overlay project from Waverly to US 63 had a July letting date. Work is anticipated to be completed this fall.

b. FY 2024-2027 TIP – STBG and TAP

Durant said staff received guidelines from the DOT for the TA Set-Aside Program (previously called TAP). The soonest staff can provide a draft will be at the October meeting for approval in November. Routine programming is anticipated to continue in March or April. Staff are recommending to keep the programming process similar to that of previous sessions. Major updates from the program's new guidelines specify that the organization cannot limit what type of entities can apply for funding, meaning nonprofit organizations are eligible to apply. Riherd asked about the funding amount. Durant said because the RTA did not program funds last year, the current balance is about \$447,000; the balance is anticipated to be closer to \$750,000 for next year's programming. More information will be shared at next month's meeting. Durant said a statewide TA Set-Aside fund is also available but is aimed at projects that are regionally significant.

In general discussion, Keierleber said the Highway Board Review is calculating how much lifespan heavier trucks are taking off our roadways and bridges. The information will be presented to the research board tomorrow. Mauer said if a replacement bridge is over fifty years old, it must be evaluated for historical significance.

There being no further business, Durant adjourned the meeting at 1:27 PM.

Respectfully submitted,

Aldina Dautović
Secretary